# **Knowledge Bank Cookie Policy**

Our website uses cookies to enable an smoother user-experience, to provide analytical data for improving the service, and for site functionality.

The information stored within the cookies, helps to create a view on how the website is used and helps us make informed decisions on changes we make to improve how it operates for a better experience. They also provide functionality that without, the site would not function.

#### What are cookies?

Cookies are text files containing small amounts of information which are downloaded to your device when you visit a website. Cookies are then sent back to the originating website (in this case, our site) on each subsequent visit. Cookies are useful because they allow a website to recognise or remember a user's device.

Cookies provide a variety of functions, like letting you navigate between pages efficiently, remembering your preferences, and generally improve the user experience. While cookies can be used to for advertising, we do not use advertising cookies within Knowledge Bank. Cookies used on our website

### Session cookies

Knowledge Bank (this site) uses Session Cookies.

These are stored only temporarily during a browsing session and are deleted from the user's device when the browser is closed. We use session cookies to allow the site to operate as you move between pages, and to store session-only details that make the site operate more efficiently. Once you log out, or the time limit for an idle session expires, the session cookie is deleted.

## Preference (persistent) cookies

Knowledge Bank (this site) uses Preference / Persistent Cookies.

This type of cookie is saved on your computer for a fixed period (usually 30 days from your last login) and is not deleted when the browser is closed. Persistent cookies are used where we need to know who you are for more than one browsing session. For example, we use this type of cookie to store your site preferences, such as your login username (to save typing), so that they are remembered for your next visit.

# Third party cookies

We use Google Analytics functionality on our website to provide us with usage details, allowing us to spot performance, usability and accessibility issues. As such, Google may store a cookie on your computer while you use Knowledge Bank, and this is a function and cookie that we have no control over.

### Disabling/Blocking or deleting cookies

Cookies are a widely used technology on the web and on the whole are used for reasons that benefit the user. However if you wanted to stop cookies being set on your computer this is entirely within your control. The browser you use will have settings that can be configured to refuse cookies.

# If you choose to block cookies through your browser, you will be unable to operate Knowledge Bank, beyond logging in.

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